

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: October 21, 2014

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, October 21, 2014. The meeting was called to order by Mr. Kalina at 4:00 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Absent: None
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS - 14-59

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on September 23, 2014.
- b. Financial Report and Condition of Funds for September, 2014 as reviewed and read.
- c. Payment of September bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To authorize the Treasurer to make the following permanent transfers to the General Fund (001-000) since these amounts have been applied as a credit towards services for FY2015:

\$ 3,749.97 from Avon Lake 140 (001-9002)
\$ 1,083.09 from North Ridgeville 140 (001-9003)
\$ 3,526.19 from Elyria City (001-9016)
\$44,785.59 from Lorain City (001-9017)

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

SUPERINTENDENT'S REPORT

First reading of Board Policies (new and revised):

New Policy 5336 - Care of Students with Disabilities
Revised Policy 1530 - Evaluation of Administrators
Revised Policy 2210 - Curriculum Development
Revised Policy 2520 - Selection of Instructional Materials and Equipment
Revised Policy 3220 - Standards-Based Teacher Evaluation
Revised Policy 5330 - Use of Medications
Revised Policy 5830 - Student Fund-Raising
Revised Policy 7540.02 - Center Web Page
Revised Policy 7540.03 - Student Education Technology Acceptable Use and Safety
Revised Policy 7540.04 - Staff Education Technology Acceptable Use and Safety
Revised Policy 8330 - Student Records
Revised Policy 8400 - School Safety

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SUPERINTENDENT'S RECOMMENDATIONS:1. GENERAL: 14-60

- a. To approve an agreement to provide curriculum consulting services to Avon Lake City Schools for Social Studies, 4 days, dates to be determined, at a cost of \$3,400.
- b. To approve an agreement to provide curriculum consulting services to Avon Lake City Schools for Language Arts and Math, 2 days, dates to be determined, at a cost of \$1,700.
- c. To approve an agreement to provide curriculum consulting services to Columbia Local Schools for Language Arts, Math and Science and Social Studies Curriculum Mapping, 4 consultants, 3 days each, at a cost of \$9,500.
- d. To approve an agreement to provide consulting services to Midview Local Schools on Writing Instruction in the Secondary Classroom, one full day, date to be determined, at a cost of \$850.
- e. To approve an agreement to provide curriculum consulting services to Sandusky City Schools for **SGM/SLO** Calibration Training on October 24, 2014 at a cost of \$300.
- f. To approve an agreement to provide consulting services to Sheffield/Sheffield Lake City School District on preparing for next generation assessments, **PARCC**, **PBA** and **EOC** on October 20, 2014 at a cost of \$2,550 (3-two hour sessions).
- g. To approve an agreement to provide consulting services to South Central Local Schools for Grades 5-12 ELA Professional Development, on November 11, 2014 at a cost of \$1,000.
- h. To approve a service agreement with Advanced Medical Personnel Services, Inc. to provide Occupational Therapy services at \$63/hr, effective October 27, 2014 through June 3, 2015.
- i. To approve the Early Learning Center fundraising activity of selling Mama Joe pies from October 24 through November 24, 2014.

David Zunis moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

2. PERSONNEL: 14-61

- a. To employ **Kathleen Bosl** as a substitute teacher for Project SEARCH, at the regular substitute rate of \$100 per day/\$50 per half day, to be paid by submission of timesheets, for the 2014-2015 school year.
- b. To approve the Public Notice Resolution statement below:

In accordance with Ohio Revised Code 3307.353, the Governing Board of the Educational Service Center of Lorain County gives "public notice" that **Gregory Ring** will be formally retired from the Lorain County ESC as of December 31, 2014.

Furthermore, Gregory Ring is seeking reemployment in the same position as Superintendent.

A public meeting on the issue of **Gregory Ring** being reemployed by the Educational Service Center of Lorain County will be held on November 18, 2014 at 4:00 p.m.

The public notice will be posted in strategic locations throughout the Educational Service Center facility.

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- c. To approve supplemental contracts for the following:

Julie Coughlin, for secretary duties outside her normal contract for the 2014-2015 school year, to be paid at her contracted rate of pay through the submission of timesheets and charged to fund VI-B (516-9079) not to exceed 30 days.

Debbie Shannon, Secretary, for serving as the Wellness Champion for the 2014-2015 school year, to be paid \$300 in June, 2015 from LERC Wellness Incentive Funds.

- d. To approve a leave of absence for **Judy Page**, Elyria Preschool Aide, effective November 11 thru December 8, 2014. All accrued sick and personal leave will be utilized before an unpaid leave of absence.
- e. To amend resolution #14-48(bb) adding **Kyle Closen**, Transition Coordinator, \$1,000 in travel for FY15 and to increase travel for **Debbie Hunt**, Project Coordinator, an additional \$600 for FY15.
- f. To accept the resignation of **Misty Tyree**, Educational Aide, effective October 3, 2014.
- g. To approve out of state travel for **Cynthia Lemmerman**, Lorain Curriculum Director, to visit Ho-Ho-Kus, NJ on October 8-10, 2014 for professional development. All costs to be paid by Lorain City Schools.
- h. To approve the following professional memberships for the 2014-2015 school year:

Professional Memberships 2014-2015

Kyle Closen	OASCES (Ohio Association of Supervisors & Coordinators of Exceptional Students)
Darren Conley	PDK (Phi Delta Kappa International) The Association for Positive Behavior Support
Barb Conrad	ASHA (American Speech-Language Hearing Association) OSLHA (Ohio Speech, Language & Hearing Association) OSSPEAC (Ohio Schools Speech Pathology Education & Audiology Coalition)
Moirra Erwine	ASCD (Association for Supervision and Curriculum Development) IANNCICI (International Association of Non-Violent Crisis Intervention Certified Instructors) International Reading Association ISTE (International Society for Technology in Education) NCTM OAESA (Ohio Council of Elem School Administrators) Ohio Council IRA Westshore Council IRA
Cathy Fisher	ASCD National Association of Gifted Coordinators OAGC (Ohio Association of Gifted Children)
Elizabeth Fleming	Council of Exceptional Children NAEYC (National Association of Exceptional Young Children)
Kari Foreman	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students) National Dropout Prevention Network
Jennifer Heim	ASHA CTG (Closing the Gap)
Jessica Improgno	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students)
May Lou Kaminski	ASCD National Association of Gifted Coordinators OAGC

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Jamie Krajewski	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students)
Carol Lepi	ASHA OSSPEAC
Tracy Lichtenfels	CASE (Council for Administrations of Special Education) OAPSA (Ohio Assoc. of Pupil Services Administrators) Council for Exceptional Children
Jamie Maassen	IANNCICI (International Association of Non-Violent Crisis Intervention Certified Instructors)
Janet McGlugritch	AASA (American Association of School Administrators) International Reading Assoc: Professional Membership International Reading Assoc: Reading Research Quarterly International Reading Assoc: Journal of Adolescent & Adult Literacy
Patty Miller	Learningforward.org OAESA (Ohio Council of Elem School Administrators)
Nancy Osko	The International Dyslexia Association International Reading Association: Professional Membership International Reading Association: The Reading Teacher
Jackie Plantner	ASCD NAEYC (National Association of Exceptional Young Children)
Jody Weidrick	ASCD ISTE (International Society for Technology in Education)

Roger Sero moved, seconded by Lois Von Gunten that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

3. LERC BOARD OF DIRECTORS: 14-62

- a. To approve the minutes for the meeting of June 9, 2014.
- b. To approve the Fiscal Reports for the following Consortium Programs (July and August 2014): Insurance Life Insurance
- c. To approve the wellness funding for fiscal year 2015 at \$30 per enrolled employee.
- d. To approve a 25% premium penalty effective June 30, 2015, for all LERC members who do not elect one of the approved LERC medical plans. LERC members who have labor union contracts that are currently in effect and will not expire until after 06/30/2015 will be exempt from this penalty through the term of the union contract.
- e. To approve a 3-year Prescription Administrative Contract with **HAC** Caremark.
- f. To approve the Premium Billing Guideline as presented: Prior to the 15th of the month, termination-full refund of premium and enrollment-full month premium due. On or after the 15th of the month, termination-full premium due and enrollment-no premium due, bill following month. If the coverage changes from single to family or family to single these rules will apply.
- g. To approve the revised job description for the Health Insurance Benefits Administrator.
- h. To approve a contract for **Lisha Nasipak**, Health Insurance Benefits Administrator, effective November 1, 2014 thru June 30, 2015 in the amount of \$15,732.

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- i. To approve a supplemental contract for **Lisha Nasipak**, Health Insurance Benefits Administrator, effective November 1, 2014 thru June 30, 2015 to be paid at her hourly rate by the submission of timesheets, not to exceed 100 hours.
- j. To establish the following meeting dates for the remainder of Fiscal Year 2015:
- | | | |
|------------------|------------------|---------------|
| November 3, 2014 | January 12, 2015 | March 9, 2015 |
| May 11, 2015 | June 8, 2015 | |

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

NEW BUSINESS

None.

ADJOURNMENT: 14-63

Roger Sero moved, seconded by Lois Von Gunten that the meeting be adjourned at 4:50 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

 President

 Treasurer